

TWO RIVER THEATER

TECHNICAL DIRECTOR

Job Description

The Technical Director leads the scenic department in the planning and execution of all produced and presented works at Two River Theater, while also supervising the day to day operation of the scene shop and its staff. They are responsible for the realization of each production's aesthetic vision in a safe and efficient way. This position reports to the Director of Production and works closely with Production Department Heads as well as Scenic Department Staff.

Two River Theater is dedicated to the goal of building an equitable and culturally diverse work environment and strongly encourages applications from members of underrepresented groups.

Key Responsibilities:

- Oversee and manage the operation of the scene shop and production of scenery including supervision of carpenters and casual labor technicians during build, load in, and strike.
- Review and generate labor and material estimates for scenic designs and general scene shop operation.
- Coordinate purchasing of materials and hire additional personnel as needed. Track and manage production and shop expenditures.
- Collaborate and coordinate with production departments, designers, and other parties as needed, to interpret and develop final designs within budget parameters.
- Create technical drawings for all phases of productions, including stage management use, build drawings, load in drawings, and cross-departmental needs.
- Oversee crossover scenic elements build and rigging.
- Collaborate with Scenic Charge to manage the flow of materials and scenic units throughout the shops.
- Train and oversee run crew staff, and when necessary, hire additional staff for run crew.
- Participate in long-term project planning and physical improvements in production shops, other building spaces, and storage areas.
- Maintain and improve production spaces, systems, and equipment inventories by scheduling inspections, repairs, and upgrades. Maintain drawings of Two River Theater facilities.
- Work with the Director of Production on examinations of future season calendars, budgets, and potential presented work.
- Attend technical rehearsals, design meetings, production meetings, and production department head meetings.
- Help to develop creative solutions when confronting design challenges relating to structure, material, cost, size, weight, and/or artistic objective of scenic units.
- Adhere to and enforce safe working practices and follow all Two River Theater safety policies. As needed, establish guidelines for safe work in the scene shop and theater spaces for the shop staff.
- Manage Assistant Technical Director, Stage Supervisor, Lead Carpenter, Staff Carpenter, and Shop Assistant by providing support and feedback to ensure employees are growing and working to their potential.
- Stay informed of health and safety issues regarding materials, equipment, and working environment.
- Complete COVID Compliance Officer training and oversee regular department testing when necessary.
- Contribute to the goal of creating a more equitable, diverse, and inclusive organization by participating in various staff and organizational Equity, Diversity, and Inclusion (EDI) initiatives. Perform all work in a manner that is consistent with Two River's core values, including our commitment to EDI.

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Qualifications:

- MFA in Technical Direction or equivalent experience required. 3-5 years of professional experience in a theatrical scenery shop in a leadership position, technical direction, or technical design role; experience in a similar position in another industry; or equivalent experience through education.
- Understanding of design concepts and the ability to communicate them effectively.
- Knowledge of theatrical scenery construction (lumber and steel), rigging systems, and automation.
- Ability to create technical drawings from scenic designs.
- Strong writing and oral communication skills.
- Ability to think critically and problem-solve while keeping big-picture goals and parameters in mind.
- Attention to detail.
- Ability to delegate and lead a team. Experience with people management
- Candidates must be resourceful, flexible, organized, collaborative, and positive.
- Proof of COVID Vaccination and a valid driver's license required

Additional Skills:

- Ability to draft in AutoCAD in 3D. Knowledge of Vectorworks a plus.
- Knowledge of Microsoft Office Suite, particularly Word and Excel.
- Strong skills in scenic carpentry, metal working, rigging and other disciplines such as plastics, mechanization, or soft goods.
- Knowledge of automation and show control. Experience with Creative Conners Spikemark a plus.
- Understanding of structural and mechanical design.
- Understanding of OSHA general industry, OSHA construction industry, and other workplace safety standards.
- Able to climb ladders, use personnel lifts, and work in high places.
- Ability to drive a large cargo van and 26' box truck.

Compensation: Salary range is \$68,000 - \$72,000. Benefits package includes company fully paid medical, dental, and vision insurance; flexible spending accounts; paid vacation; personal time; 403b retirement plan.

To Apply: Candidates should submit a cover letter (include where you saw this job posting), resume, and three references to Lauren Kurinskas, Director of Production at lkurinskas@trtc.org. No phone calls please.

Subject line should read: Technical Director

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About Two River Theater

Two River Theater is a non-profit organization located in the vibrant Jersey Shore community of Red Bank NJ. Two River is committed to creating great American theater by developing and producing work by some of the country's leading artists. We are proud to be viewed as a vital cultural resource in the community. Anyone who joins our collaborative and fun team quickly becomes part of putting all of our initiatives into action day in and day out. Two River Theater is under the leadership of Artistic Director Justin Waldman and Managing Director Michael Hurst.

Mission

We create great American theater by developing and producing new works and world masterpieces that most richly direct our gaze to the life of the human spirit. We cultivate an audience that cherishes the intimate joy of theater, enriched when shared by a community of others.

Vision

To be a theater whose work contributes to the canon of world theater and is a vital cultural resource for our community.

Core Values

Artistic Excellence: We nurture and challenge the visions of adventurous theater artists. Our commitment to the artistic process is sustained over time through an investment in people, their creative process, and our dedication to the highest artistic standards.

Education and Community Engagement: We make our theater a welcoming resource for all. We create engagement programs and partnerships that encourage all voices to come together in conversation around the stories we tell. We invest in the next generation of artists and audiences by introducing students and lifelong learners to the possibility and adventure that theater brings to our lives.

Equity, Diversity and Inclusion: We believe that the essence of theater is democratic: it invites us to encounter, consider and perhaps adopt other points of view, if only for a brief time in a darkened theater. We aspire to build an environment in which artists, audiences, employees, and Board members from different backgrounds and experiences together form an institution that is equitable, diverse, and inclusive.

Operational Excellence: We dedicate ourselves to the highest standards in our governance, management, operational, and financial practices. We are committed to developing and retaining an experienced and accomplished staff, an engaged and informed Board of Trustees, and a working environment that attracts staff, volunteers, and artists of the highest caliber.